# *Office Memorandum* • UNITED STATES GOVERNMENT

TO : Chief, Records Management Staff                DATE: JUL 23 1956

FROM : Chief, O&M Staff, DD/P Area

SUBJECT: Proposed Draft of Regulation - "Records Management"

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1. The Management ☐ series of the Agency Regulations now contains only one regulation. In the interest of furthering our management programs you will, no doubt, agree that development and publication of appropriate Management regulations should be accelerated.

2. It is my understanding that coordination of the basic Agency Regulation on Records Management reached stalemate last February by the non-concurrence of DD/P. In the interest of promoting a better relationship and understanding with DD/P, we have discussed the objections of

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RI/FI with both ☐ As a result of these discussions, a redraft of the original submission has been developed which is wholly acceptable to RI/FI and, perhaps, will meet little objection in DD/P.

3. Can we discuss this new draft and plan the next move after you have studied it?

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Remarks: *Let's get together on this and decide the next step.*

*Discussed with* 7/13/56

7/13/56 *Answered* memo *to him —* 7/13/56

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